

Thetis Island Community Association
Minutes of Directors Meeting February 15, 2019

Present: Ron Bannister, Theresa Else, Matt Hess, Don Sinclair, Murray Fraser, Celine Valestrand, Carolyn Askew

Regrets: Teresa Moore, Natasha Gouseva

1. M/S/C Approval of Agenda

2. M/S/C - Approval of January 8, 2019 Minutes

3. Treasurer's Report - Matt advised few changes since last Report. Financial Records have been delivered to Accountant for preparation of year end.

4. Hall Manager - no Report - discussion of Hall Calendar software, Tech Soup Canada Registration and TICA domain name. Veronica Shelford was recognized and acknowledged for her years of dedication the preparing and published the Hall Calendar.

5. Membership - Don reported 69 family members, 35 single members , 173 voters. Accepting etransfers for membership fees was discussed and it was decided that Matt would make the necessary arrangements.

6. Standing Committee Reports

a) Kitchen -Don - nothing new to report

b) Repairs & Maintenance - Ron nothing new to report

c) Hall Expansion

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Carolyn reported that the Expansion Committee met recently and recommends that Ron Bannister be the "owner's representative" on the Project once construction begins.

It was agreed that responsibility for the Project lies with the Board. As Board President, Ron agreed to be the "owner's representative". He will be compensated for "out of pocket" expenses.

Carolyn and Ron reported that the Tender documents have been completed. TICA lawyer Robert Milne reviewed the Tender documents and the Construction contract we intend to use. Mr. Milne did not raise any issues of concern with either document.

Carolyn and Ron reported that 5 contractors have been provided Tender Documents. 4 contractors will pick up Tender documents February 15th. Mandatory site tour for contractors will be held February 21st.

Bids are due March 11th. Goal is for Board to make a selection by March 25th.

Fundraising Committee will meet soon. Our current budget shows a shortfall of \$125,000.

Tatiana, Celine, Anne Marie are working on finding alternate locations for regular Hall users during the construction shutdown.

Regular users are also being asked to store their own equipment during the closure.

The Portal has been approached; they request a contribution toward hydro so they are not "out of pocket". Discussions are ongoing with Capernwray/Pioneer Pacific.

The Board decided that no compensation would be offered to owners of alternate venue. Anne Marie will continue to be compensated for maintaining the Calendar.

Efforts are being made to gather and mill into cants the logs that were donated after the December 20th storm. A volunteer is needed to coordinate this effort.

Design discussions continue with Tracey Higgins. Tricia Hunter has met with Tracey and has sourced appropriate AV equipment.

The stand alone electrical building and the kitchen cabinets are not included in the Tender documents. This construction will be done locally.

7. Old Business

no changes as Teresa Moore is absent

8. New Business

M/S/C appoint Tricia Hunter and Chad Kerr as TICA nominees to Thetis Island Community Fund

M/S/C set Thursday April 25th for Annual General Meeting

Matt reported that general insurance policy will be renewed. "Course of Construction" insurance will be obtained when construction begins.

10. Next Meeting

March 5, 2019 09:00

