

**THETIS ISLAND COMMUNITY ASSOCIATION**  
**Minutes – Executive Meeting**  
**October 3, 2023**  
**9:00 a.m.**

**Present:** Ann Dickie, President; Don Sinclair, Vice President; Ron Bannister, Treasurer; Teresa Moore, Secretary; Ellen Rush; Director Colleen Kasting, Director

**Regrets:** Marjan Jackman, Director

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1. Agenda- approved
2. Minutes from September 10, 2023- approved
3. Review TO DO list  
To do list completed.
4. Treasurer’s Report: Ron presented the September Treasurer’s Report. The report was accepted. Discussion regarding how donations are itemized in the Report. Ron will be making a change in January and will have a separate sub-account for the donations received towards the debt repayment. Contributions from restricted funds towards debt repayment will be called Committee-Driven income.
5. Membership: 167 family, 64 singles = 398 voting members in 231 households.  
Income from donations for September 2023 = \$1820. Pledges remaining to April 2024 = \$7944.  
Donations received from January 1, 2022 to October 1, 2023 = \$128,471.
6. Old Business
  - a. Local Lenders have been contacted about the terms of their loans which become due on January 1, 2024.
  - b. CVRD Meeting/Survey – The meeting scheduled to take place today has been postponed indefinitely. The meeting was to have the CVRD CAO and area G director tour the Hall, the Fire Department and see the dock and Solid Waste Yard and discuss financial support of these. The CVRD is not driving any of these activities – it is all driven by Thetis Island. We will be requesting a regular liaison person who will deal with Thetis.  
Thetis has a much smaller population than Saltair, but we give more to CVRD than they do. There was a CVRD survey recently held on Thetis with 65 responses. There was a complete lack of knowledge of what the CVRD does for Thetis. When asked in the survey what one service they would like to see the CVRD support the overall response was “recycling”  
Another take-away from the survey was that the same number of people who use the library occasionally or regularly was the same as the number of people who rarely or never use it. The library could do an open house to show people what the library offers, and an information flyer to be delivered to each home.

- c. Generator set up- Ron still waiting to hear back regarding the installation of a remote shut off for the generator.
- d. Facilities Group – A group has been formed to take on the responsibilities of running the hall. This includes AV orienter (Matt Hess), general maintenance (Ron Bannister), clerical (Ann Dickie) and orientation of hall renters/user groups (Don Sinclair, Ellen Rush, David Reay).
- e. Legacy Membership – TICA will be developing a Legacy Membership for children or grandchildren (18 yrs and older) of current members. This will encourage a new level of membership and commitment to TICA. It will be a regular price. Further discussions will take place.
- f. Additional directors – If more directors are needed on the board, there has to be approval by the members at a general meeting to increase the size of the board for a period of time. There is no need now, but this will be discussed closer to the AGM.
- g. Bluetooth, HEPA, Purple Air – Purple Air is installed in the Hall. David Reay is looking into the HEPA. Tim French is doing research on a Bluetooth Amplifier, and Tim, Tricia Hunter and Matt Hess are developing an orientation guide for users.
- h. Public Meeting October 15 - CEC needs to write an announcement of the meeting and the agenda. The agenda will include an update on the financial situation (local lenders new agreement and repayment of portions of the loans and a thank you to local lenders and those who helped secure their participation, legacy membership and the orientation/clerical position. It is just an information meeting so special notice does not have to be given. As well, a letter asking for commitment to help repay the LL will be written.
- i. Home Support Survey – This survey from the Health Services in conjunction with Island Health will explore what caregiving is currently taking place on the island particularly related to issues such as driving needs and managing day-to-day health and medication needs.
- j. Quarterly Distribution – Teresa will talk to Veronica to ensure that the hard copies of the Quarterly do not go out until after the link to the online version is sent to the members.
- k. Library – Marjan is helping Celine work on an online catalogue of books available at the library. She is looking into using a program called Library Thing. According to their site: *LibraryThing is a social cataloging web application for storing and sharing book catalogs and various types of book metadata. It is used by authors, individuals, libraries, and publishers.*
- l. Calendar – More than 170 photos were submitted, from which the selection will be made. The calendar will sell for \$30 as part of the merchandising program.

## 7. New Business

Colleen will send out the information she has on Grant Alliance.

## 8. TICA Organization

- a) Food and Event Services: A start-up meeting for Soup's On was held with a number of new volunteers attending. Some of the Soup's On spots have been filled for the coming season.

- b) Repairs and Maintenance: Ron will talk to Michel Poirier about purchasing another rainwater tank.
- c) Quarterly: nothing to report
- d) Garden Committee: nothing to report
- e) CEC: The CEC is working on a commitment letter and other info for the Oct 15 meeting. Ellen will be putting together another merchandise order so there will be enough inventory for the Christmas Market.
- f) Library: Ann to send an email to Laurel and Celine about having a Library info day.
- g) Facilities: The clerical position would also be keeping track of the invoice payments.
- h) Health Services: Healthcare info cards have been prepared and will be put in all the mailboxes. The tetanus/shingles clinic was a great success. A pantry metal case with locks will be purchased to hold various supplies for the Nurse Practitioner. Another Covid/Flu Clinic will be held Nov 9, 2023. Ann will determine if this will be by invitation only or to the general public.

9. Ongoing:

- a) Pickle Ball equipment/ lockers: ongoing
- b) Website: ongoing
- c) Sound System: Nothing to report
- d) Well closure: Nothing to report
- e) Tennis Court Resurfacing completion: The tennis net will be taken down in Oct. The following purchases need to be made before year end: Basketball net, a sturdy hockey net that can be attached to the fence when not in use and a rebound net for tennis practice. As well, zero-scaping around the tennis court needs to also be completed before year end.
- g) Other topics discussed:
  - Green dots will be placed on outlets that will work when the generator is on. One outlet in the basement area needs to work when the generator is on for the freezer that will be installed in that space. The cookbook file from Sue French will be stored at the hall.
  - Ellen will look through the areas in the hall where the walls need to be repainted and marks filled in where pictures have been displayed and moved.
  - Ellen to talk to Chad about the reframing of the map.

Meeting ended 11:30 AM

**Next meeting Monday Nov 6, 2023**