

THETIS ISLAND COMMUNITY ASSOCIATION

Minutes – Executive Meeting

March 6, 2023

9:00 a.m.

Present: Ann Dickie, President; Don Sinclair, Vice President; Ellen Rush, Director, Ron Bannister, Treasurer; Marjan Jackman, Director

VIA Zoom: Colleen Kasting, Director, Ellen Rush, Director, Teresa Moore, Secretary

1. Approval of Agenda

2. Approve Minutes from February 6, 2023

3. Review TO DO list

Ron: A/V installation completed except speakers in the Multi-Purpose Room
Handrail installed in basement stairwell.

4. Treasurer's Report: Ron presented February Treasurer's Report. Approved

5. Membership Report: Don reported that there are now 108 family memberships, 40 single members for a total of 256 voting members and 148 total households 148. For the same period last year (March 7, 2022) there were 128 family, 50 singles – down 30 memberships from last year. There are eight new members which the board approved. There are 47 members who have signed up to receive the printed Quarterly.

Income from donations for February 2023 = \$4,405. The total donations towards debt repayment January 1, 2022 to February 28, 2023 = \$98,304. The remaining pledges to April 2024 = \$25,280.

There will be a membership reminder for next week. The 2022 membership expires March 31.

6. Old Business

a. Forum – will be planning a date for the next meeting shortly.

b. Mid-Island Co-op Grant – Colleen submitted the grant and reported that the board will hear in May if the grant is successful or not.

c. Membership Drive 2023 – Don reported that he has gone through the phone book and recorded all those who are not members. Thirty-eight letters were sent out with the letter targeted to non-members to those with mailing address. Ann will send the same letter to those with email addresses.

d. Generator set up – Ron is coordinating the final set up and installation of the generator.

e. Website – Ann is looking for photos of activities in the hall for the website and will also be asking board members for specific information and requests a quick turn-around time.

f. Playground Slide – Board will be requesting support from other organizations to partner in the cost of the replacement slide. CEC will finalize the letter with priority and send it out in March.

g. Map- Nothing to report.

h. Car Charging Station – Luckham's have offered to donate a car charging station. Brief discussion about Hydro cost of charging. It is minimal and could be considered similar to providing WiFi.

i. AGM – Date agreed on Sunday, May 7 at 1 p.m.

j. Speaker System- New cabinet and speakers have been installed. Multi-purpose room still requires installation.

d. Island Health Rental – Meet and Greet on Tuesday with new Nurse Practitioner. Her start date may be next week. TICA will be charging a monthly fee of \$350 or \$4,200 annually for rental of the room.

7. New Business

a. Tennis Court resurfacing – Offer to resurface tennis court reviewed. Confirmed no CRA receipt required. Quotes for surface and fence being gathered. Fencing company to be onsite on Sunday to assess and give quote. Acceptance form received from the law firm. Messaging with background info needs to go to the membership once we are sure of the quotes. Agreed that if the jobs can be completed for the amount provided (and no more), TICA can accept the funds and proceed.

b. Volunteer Liaison – Marjan volunteered to be the Volunteer Liaison on the website for potential volunteers to have someone to contact by phone.

c. Volunteer Appreciation Event – David Reay and others worked on the submission to Community Services Recovery Fund for a \$10,000 grant for TICA to host a volunteer appreciation event for Forum members’ key volunteers. The event would be to have an afternoon family activity with music, followed by a dinner then an evening music concert or dance. More planning will take place if the grant is received.

8. TICA Organization

a. Food & Event Services: Don reported that Soups On has made \$2,537 in last three months. Still looking for one more soup maker. We are now serving about 60 people per session which is up about 25% from previous years’ averages.

b. Repairs and Maintenance: The main heat pump requires a repair to enable de-frosting. Not covered by a warranty. The rainwater system is almost completely hooked up and we are now collecting rainwater.

c. Quarterly: Discussion regarding the format of the online version. Marjan mentioned that there are several sites providing the service for free. Teresa will set up a meeting with Marjan, Veronica and Carol to discuss options.

d. Garden Committee: Don reported mulch will be spread on Friday. Carolyn Askew will work on holding a plant sale this spring.

e. CEC – The following items are being worked on:

- Teresa writing Jessie McClinton re: grant for propane tank in support of the CVRD provided generator
- Letter to members then to e-spokes regarding recruiting volunteers for various tasks
- Ask letter regarding slide replacement
- outdoor signage for AED
- Court Signage
- Court Protocols
- Protocol for dealing with emergencies during events
- Non-members recruiting event

f. Library: Teresa reported on a conversation she had with Celine about the current weekly e-spokes message about library hours. The board suggested that Celine should do the regular messaging herself. Any messages from the library volunteers must be vetted by her before it is put on espokes, and signed by Celine.

g. Facilities: Ann reported on Island Health’s rental of the Health Care Station, and how its use will work with other activities and rentals. This has been discussed with the NP and Island Health. Access through the exterior rear storage door will be used when both the Assembly Hall and Multi-purpose room are in use at the same time.

h. Health Services: Meet and Greet with NP Tuesday at 11:00 am. Vaccination Clinic and Hearing Clinic updates.

i. Sound System: some work still to be done – but so far, good feedback from users.

Next Meeting suggested Monday, April 3, 2023