

**THETIS ISLAND COMMUNITY ASSOCIATION**  
**Minutes – Executive Meeting**  
**January 9, 2023**  
**9:00 a.m.**

**Present:** Ann Dickie, President; Don Sinclair, Vice President; Ellen Rush, Director;  
Ron Bannister, Treasurer; Teresa Moore, Secretary; Marjan Jackman, Director; Colleen Kasting, Director (via Zoom)

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1. Agenda approved.
2. Minutes of December 5, 2022 meeting approved.
3. To Do List from December:

Ron – generator hooked up; only has an automatic transfer switch which turns it on when the power goes off and it stays on until power returns unless it is turned off manually - need to add an on-off control switch in the electrical room to turn it off when the building isn't being used; the propane tank has been purchased and propane will be connected this week and filled this month; microphone for round-table use is quite expensive. Ann will ask Peter Luckham if we can use his mike for the Forum meeting or we can use the non-wireless with the separate PA system we have.

Marjan – to add completed budget to grant report

CEC – list still outstanding plus sign and espokes regarding correct placement of chairs in storage area with the back out so as not to mark the wall
4. Treasurer's Report: Ron presented the draft Treasurer's Report. It was a successful year as all the funds are positive. Food Services transferred \$3000 in December to the Hall Expansion Fund bringing the total transferred in 2022 to \$5000.
5. Membership report: Don reported no change this month - 156 families, 62 singles = 374 voting members in 218 households.

Donations and pledges: Don reported December donations and pledges were \$14657.75. Total donations and pledges for expansion fund for 2022 is \$90,569. The pledges committed until April May 2024 are \$26,810 for a total of \$117,379 to be raised based on monies received to date and pledges committed. Discussion regarding securing the digital copy of the phone book from Veronica so we have the most current list of residents for our membership drive. Marjan will talk to Veronica.
6. Old Business-
  - a) Health Communities Initiative Grant – Marjan completed and sent
  - b) Pickle ball equipment purchase – moved to March agenda
  - c) Art work t-shirts – Maynard approved the artwork with the addition of his name; this will be on the next order of shirts
  - d) Help Request for the following. An email will be sent first to members then to general community through espokes. Direct to members to broaden our capacity:
    - i. AV volunteer
    - ii. Hall and grounds maintenance and repair volunteer
    - iii. Decorating/Events set up volunteer
    - iv. Request for someone to take on the car charging system
    - v. Someone to develop a long-term bequest/estate program for TICA
7. New Business:
  - a) Community Services Recovery Fund – Colleen reported on this opportunity for a grant from \$10,000 to \$100,000. The money is just for one year and request must show that the project to be funded can be completed in this time. The application must be submitted by the end of February. There are three options and she suggests the third option is the most applicable to TICA- *Investing in programs, services, innovation and re-design*. It is not for service delivery, major capital projects or land development but for exploring the application of service delivery after COVID. It can be used for administrative costs or for personnel. As

TICA's number one goal right now is paying off the debt, is there an opportunity here to hire someone to develop and implement new fundraising strategies? Marjan will research the availability of people who are skilled in this field and what they can offer and Colleen will do more research into the grant and speak to her contacts. Ann requested that we get feedback within the next week and then the board can make a decision by email or zoom whether to proceed. (Post Meeting Note: Upon reflection of the discussion at the meeting, Colleen is now suggesting we look at the second stream rather than the third as the most applicable - *Investing in Systems and Processes*. This could include implementation of a new communications plan and/or fundraising strategy.)

- b) Thetis Island Community Organizations Forum – Monday, January 23 at 7 p.m. Ann will send out the agenda to all invitees.
- c) Membership Drive 2023 – CEC will write a separate letter to encourage those who are not part of the community association to join, highlighting what they can do for the community.
- d) Local Lenders – In May, the board will plan how to open discussions with the Local Lenders regarding extending their commitment or with other community members who may be interested in participating in the program, thus giving an extension on the debt maturity date.
- e) Handrail on right side of basement – This is a safety issue, and a handrail needs to be installed.
- f) Farmers Market coupons – There is a Farmers' Market Association of British Columbia which is implementing a program to provide \$27 coupons to a list of people including seniors, pregnant women, and single parents that they can cash in at a BC farmers market. There are six farms on the island that are considering starting a Farmers Market and looking for a location. Soups On is not applicable as it operates outside the Farmers' Market spring and summer season. There is no TICA action at this time.
- g) CVRD Funding Strategizing – Wendy Hinsperger has put together a group including herself, Paul Duncan, Quentin Goodbody and David Reay to strategize an approach to the CVRD to secure funds as this year Thetis Islanders must pay a CVRD recreation tax for leisure centers. The overwhelming number of residents voted against this tax because it supports the large recreation centres in large communities and no money will be provided for Forbes Hall, our own "leisure centre". They will be meeting on January 17 to discuss and develop strategies to asking for financial help from CVRD. Wendy has asked for a member of the TICA executive. Teresa will attend.
- h) Calendar posting – This is done.
- i) Playground slide – The slide was destroyed by a fallen tree and will cost \$3100 to replace. TICA's insurance deductible is \$2500 so it's not worth using this deduction as it will likely increase the rate in the future. Ron will order the new slide. He recommends that we request a grant from the TICF or the school. CEC will follow up with this.

#### 8. TICA Organization

- a) Health Services- The nurse practitioner service begins in mid-February. VIHA will be supplying all materials for the room. People can sign up for using the nurse practitioner as their primary health care professional through Health Connects registry.
- b) Food & Event Services –The group prepared a new Terms of Reference that includes events. There were two Soups On in December and the schedule is being produced for January -April.
- c) Repairs and Maintenance – Nothing to report.
- d) Quarterly – Quarterly had a \$1200 deficit. CEC is working on letter to members asking them to choose the electronic version or a paid subscription.
- e) Garden Committee – Nothing to report.
- f) CEC – Printing budget – CEC would like to create a printing/ mailing budget for each Bulletin, Ask letter or other fundraising communications sent to the members. Board approved.
- g) Library – Nothing to report.
- h) Facilities & Community Coordinator – Nothing to report

#### 9. Ongoing- Nothing to report.

Meeting adjourned at 11:25 **Next meeting Monday February 6, 2023 at 9 a.m.**

