

THETIS ISLAND COMMUNITY ASSOCIATION
Minutes – Executive Meeting
November 7 2022
9:00 a.m.

Present: Ann Dickie, President; Don Sinclair, Vice President; Ellen Rush, Director

Via Zoom: Ron Bannister, Treasurer; Teresa Moore, Secretary; Colleen Kastings, Director

Regrets: Marjan Jackman, Director

1. Agenda approved.
2. Minutes of October 4, 2022 meeting approved.
3. To Do List from October:
 - a) Generator has arrived and will be hooked up in the next few weeks
 - b) TV still needs to be set up in boardroom
 - c) Marjan to prepare grant report
 - d) Marjan to complete conversion to new passwords
 - e) Ron has ordered the components for the sound system for the Assembly Hall and Multipurpose room. This will be a winter project and Ron will look for volunteers to assist.
- i. Treasurer's Report:
 - a) Ron presented the September report. Approved.
 - b) Don reported October donations and pledges = \$5068. Total donations and pledges from January 2022 to end October = \$73,080.92. Pledges committed to April 2024 = \$31,040.
- j. Membership report: Don reported 156 families, 62 singles = 374 voting members in 218 households.
- k. TICA Organization
 - a) Food Services: restarted Soups On coupons, Christmas Market will be held December 3 and lunch will be provided for \$10.
 - b) Repairs and Maintenance – There needs to be a sign on the bulletin board requesting that people hosting events take their recycling with them after the event. Ann will also make this clear to renters when they sign rental contract.
 - c) Quarterly – Ron reported that the estimated cost to produce the Q for 2022 will be about \$700 after expenses and ad revenues are calculated. Discussion regarding getting new printing quotes from local printers to see if we can lower printing costs. Teresa will spearhead this. Also, discussion regarding moving to an online PDF version with limited printed copies. Colleen suggested including a section in the annual membership renewal form for members who wish to continue with a hard copy of the Q at an expense TBD when new printing quotes are received.

Motion: To develop a plan to move to a primarily online PDF version of the Quarterly beginning with the summer issue. Members will be given an option to purchase hard copies for a fee to be decided. Moved by Don, seconded by Colleen. Carried.

Teresa will contact the Q editors to inform them of the board's decision.
 - d) Garden Committee – The committee is ordering plants to complete the gardens. Irrigation hoses will be moved out of sight until ready to be installed.
 - e) CEC –The CEC is currently working on the following: The second bulletin with B2B update and value of volunteering to go out mid November; November Ask Letter; Sandwich boards for use at events; received Artwork for the Maynard Johnny t-shirts, which will be available at the Christmas Market on December 3. The Art Committee, which reports to the board through the CEC, will be changing over the artwork this month.
 - f) Library – The Art Committee installed a bulletin board in the children's section to display the school children's art.
 - g) Facilities & Community Coordinator- the Hall calendar will become accessible online by the end of November.

- I. Old Business
 - a) Community Forum – Sixteen groups will be represented at the Forum.
 - b) Activity Protocols – The board approved the activity protocols prepared by the CEC. These will be posted in the hall and all activity leaders will receive copies.
Ann will contact the pool group to inform them of the protocols.
 - c) Pickle Ball equipment – There needs to be a work party to paint and hang the storage lockers and purchase/source the pickle ball and other equipment needed. This will be done by March.
 - d) Christmas Market- Twenty-eight tables have been purchased to date.
- m. New Business
 - a) Local Lenders – Discussion regarding asking current Local Lenders to extend the lending period or bring in new lenders to replace them. This item will be carried forward to the next board meeting for more discussion. Action to be taken in summer 2023.
 - b) Outdoor signage for phone use adjacent to the AED – Ann will contact Jeannine regarding wording and CEC will create the signage.
 - c) Membership drive 2023 - In January, there will be a renewal mailed out to members as well as a mailout to non-members asking them to join TICA.
 - d) Car charging system – TICA is not prepared to take this project on, so the CEC will put out an espokes stating that grants are available and suggesting that interested community members follow up.
 - e) Emergency Protocol – CEC will develop a protocol to deal with any emergency that happens during a scheduled event the hall, such as a power outage or severe weather conditions.
 - f) A/V volunteer – Move this item to Ongoing in agenda.

Meeting adjourned at 11:00

Next meeting December 4, 2022 at 9 a.m.
