

THETIS ISLAND COMMUNITY ASSOCIATION
Minutes – Executive Meeting
October 4, 2022
9:00 a.m.

Present: Ann Dickie, President; Ron Bannister, Treasurer; Don Sinclair, Vice President; Teresa Moore, Secretary; Ellen Rush, Director; Marjan Jackman, Director

Regrets: Colleen Kasting, Director

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1. Agenda approved.
 2. Minutes of September 6, 2022 meeting approved.
 3. To Dos: Ron to hook up generator when arrives; Teresa and Marjan to prepare grant report; Marjan complete conversion to new passwords.
 4. Treasurer’s Report:
 - a. Ron presented the August 31st report. Approved.
 - b. Don reported September donations from pledges and one-times= \$2138
 5. Membership report: Don reported: 155 families, 62 singles = 372 voting members (217 households)
 6. TICA Organization
 - a) Food Services: catered events for September: Tea and coffee for CVRD Director Lynne Smith presentation meeting, CVRD Communication Event, and Director candidate Jesse McClinton’s meet and greet; Covid 19 Clinic- lunches for nursing staff \$187 paid by Community Fund; First Soups On of the season October 5. Increase to \$7 donation.
 - b) Repairs and Maintenance – 5600-gallon water tank moved at work party – will collect for irrigation and toilets in building; TICA will lease propane tank from Superior
 - c) Quarterly – CEC will determine content of December submission. Suggested ideas history of Soups On with old photos if available; work party report with photos
 - d) Garden Committee – The irrigation system has been laid out. Waiting for Emily to install.
 - e) CEC – Working on second bulletin with B2B update and value of volunteering; November Ask Letter, December 17 event to target new members. All members will be informed of the event and invited to attend; Johnny Maynard t-shirt will be produced; library cards for all new members; new messaging created to publicize library open hours
 - f) Library – New messaging written by CEC will be sent out by Celine on Friday and Sunday espokes.
 - g) Facilities & Community Coordinator- Parents have booked the assembly hall for Thursdays from 1:15 to 2:30 and from 2:30 -4p.m. Also booked Fridays for Language Learners Club
 7. Old Business
 - a) Garbage and recycling – Bill Dickie and Ron Bannister removing garbage and recycling.
 - b) Website – Ann is working on this and has fixed the calendar. Jessie McClinton has offered his company, Sticky Media, assistance with developing the website. Ann will contact him following the CVRD Election.
 - c) Healthy Communities Grant – Marjan will complete report.
 - d) Health Services TOR –in progress
 - e) Food Services TOR – in progress
 - f) September Work Party – Great turnout of volunteers to help with cleaning the hall. Food Services served 31 lunches. In the future, we will have a designated lead person to oversee all

tasks so there is no confusion about what needs to be done. Also, we'll place a white board at the entrance to the hall listing the work tasks.

8. New Business

- a) Exterior phone for emergencies – Discussion of the process for providing this service. It is costly and board is not moving forward on this at this time. CEC to produce outside signage with basic information on how to call using WIFI.
- b) TV in Board room – Ron will install the TV in the board room. The white board will have to be moved to another wall.
- c) Christmas Market- Will be held December 3. To date there have been 18 requests for tables. Can secure more tables from the fire department.
- d) Maintenance Volunteer – Ann suggested we post for this. Someone to be in charge of an ongoing list, organize work parties, etc.
- e) A/V volunteer – Ann suggested that we find someone to plan the design and materials needed for the sound system in the assembly hall. Ron has spoken to a representative from Insight Solutions who is prepared to take on this task and help with installation for \$5000 (money from TICA and TIRRA). Once it is done, there will need to be a lead person to deal with member use of the equipment. Ron will follow up with his contact.

Meeting adjourned at 11:00

Next meeting TBD
