

**THETIS ISLAND COMMUNITY ASSOCIATION**  
**Minutes – Executive Meeting**  
**September 6, 2022**  
**9:00 a.m.**

**Present:** Ann Dickie, President; Ron Bannister, Treasurer; Don Sinclair, Vice President; Teresa Moore, Secretary; Ellen Rush, Director; Colleen Kasting, Director; Marjan Jackman, Director

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1. Agenda approved.
2. Minutes of August 8, 2022 meeting approved.
3. To Dos: Ron to hook up generator when arrives; Teresa and Marjan to prepare grant report
4. Treasurer’s Report:
  - a. Ron presented the July report for approval. Approved.
  - b. Discussion regarding Paul Duncan’s suggestions regarding management of the repayment plan. Board agreed to revisit the situation in November and based on how much is in the B2B fund, make the appropriate decision then.
  - c. Land Owner Transparency Registry – Teresa consulted the lawyer and it does not apply to TICA.
  - d. Don will send Board the list of all current pledges: monthly, annual, one-time.
5. Membership report: Don reported: 153 families, 62 singles = 368 voting members (215 households)
6. TICA Organization
  - a) Food Services: Upcoming events: September 7 – Covid Clinic; September 9 - Lynne Smith CVRD information meeting; September 17 - Food Safe 1 course 30 registrants and 4 online; September 17- Connectivity Workshop; September 25 CVRD Director candidate Jesse McClinton meet and greet; last two weeks of September date TBD; orientations- Food Services volunteers and Activity Leaders
  - b) Repairs and Maintenance – Nothing to report.
  - c) Quarterly – Nothing to report
  - d) Garden Committee – The irrigation system will be installed this month.
  - e) CEC – The main focus is November bulletin with B2B update and value of volunteering; also, will discuss a November Ask Letter, and CEC prepared new information for TIRRA’s Welcome Package.
  - f) Library – Nothing to report.
  - g) Facilities & Community Coordinator- Review of board members’ tasks as Ann is no longer the coordinator:
    - Ron –janitorial
    - Don – orientation
    - Ellen – orientation
    - Ann - hall bookings
    - Marjan- hall bookings
    - Teresa – TICA Booking, Invoices, Rental documents and forms update
7. Old Business
  - a) Garbage and recycling – Ann reported that the new bins are working. We did not get a dedicated volunteer to deal with the garbage and recycling.
  - b) Website – Ann is working on this and has fixed the calendar. No date on completion and launch.

- c) Recovery & Resiliency Grant – Colleen reported on this grant offered by the United Way, Vancouver Foundation and other Foundations. It supports organizations which were affected by Covid shut-downs. They offer \$50,000 a year for three years. She will send the board her draft materials for review and follow-up.
- d) Health Services TOR –Ann will work on it with Michelle Sutter. This group will report directly to the board.
- e) Food Services TOR – Needs to be completed.
- f)September Work Party – Ann requested that board members send her any suggestions for work projects to be completed that day. There will be a hamburger BBQ after the work is done.
- g) Messaging: CEC to discuss messaging from Community Activities, and TICA Programs (Library, Food & Event Services, and Health services). Will provide a protocol for each.

**8. New Business**

- a) Pool table – Board reviewed request from four members to put the donated pool table in the board room. All agreed that this was not ideal and that if TICA will own the pool table, they will decide where it goes. All agreed to put it in the basement and add extra lighting if required. Ron will inform the group that made the request that the table may be located in the basement.
- b) Pickle Ball – Board will prepare protocols for use of the court including scheduling. TICA will purchase two sets of nets and one set of paddles for everyone’s use. These will be kept in steel lockers on the Courtside Covered patio. Ann will draft the protocols, Ron will provide the lockers.
- c) Composting - Noah Bond suggested he provide his 30-family composting equipment to be placed on the grounds for everyone’s use. Ann will follow up with him.
- d) Non-profit fundraisers in Hall – TICA will start charging other non-profits and organizations on the island who host fundraisers or events in the hall a \$100 rental fee.
- e) Forum – There used to be a Community Forum where every community organization was represented and could discuss mutual problems or individual organizational decisions which affect the entire community. They met once a year. CEC will write a letter to the other organizations for Board approval to reinstate the Forum.
- f) November-December Fundraising Dinner – This would be a high-end dinner limited to a set number (e.g.32). A portion of the entrance fee would be donation with a tax receipt. More discussion is required and the CEC will look into this.
- g) Email passwords- To facilitate a more streamlined transfer of access to specific emails when the board changes and to make it easier for people to remember the password to sites they need to access, Marjan has developed a system for committees or groups such as Food Services, information, library, health, art group etc. Members of each group will be informed of the new passwords.

Meeting adjourned at 11:20

**Next meeting Monday October 3th, 2022 at 9 a.m.**