

THETIS ISLAND COMMUNITY ASSOCIATION
Minutes – Executive Meeting
July 5, 2022
9:00 a.m.

Present: Ann Dickie, President; Ron Bannister, Treasurer; Don Sinclair, Vice President; Teresa Moore, Secretary; Marjan Jackman, Director (via Zoom); Colleen Kasting, Director; Ellen Rush, Director

1. Approval of Agenda.
2. Approval of minutes June 6, 2022
3. To Dos: Colleen reviewed the Community Wellness Grant Program, which is funded through VIHA and the provincial government. She concluded that it is not appropriate for TICA. There are no other grants until the fall.
4. Treasurer’s Report: Ron presented the May report for approval. Moved by Teresa, seconded by Don. Carried.
5. Membership report: Don reported: 151 families, 61 singles = 363 voting members, 212 households
6. TICA Organization
 - a) Food Services: Don reported that there were 90 lunches served at the Thetis Community Day for a profit of \$268 and 99 breakfasts served the Canada Day Breakfast with a profit of \$761.
 - b) Repairs and Maintenance – Nothing to report.
 - c) Quarterly – Next Quarterly is September with deadline early August.
 - d) Garden Committee – Don reported that the soil by the library has been enhanced and planting will take place in the next two weeks.
 - e) CEC –
 1. Currently working on the July 23 Bulletin.
 2. Merchandise sales in 2022 are \$1840. The cost of merchandise is \$2036.
 3. Susan Unger has joined the Art & Display Committee which will be rotating art in the Hall every three months.
 - f) Library – Celine is soliciting volunteers to work at the Book & Bake Sale July 30. Marjan has been working with Celine on the catalogue and has had problems with the old computer. As the catalogue will be on the new website this won’t be a problem.
 - g) Facilities & Community Coordinator- There are two cleaners who work alternate weeks in the hall.
7. Old Business
 - a) Thetis Community Day debrief – See Food Services report above 6(a).
 - b) Hall Manager job description- Board discussed the extent of the work outlined in the position description, noting that many tasks can be done by board members. Board members will review the position description with a view to streamlining the position

to reduce the compensation. Board members were requested to send Teresa their edits and suggestions for streamlining by Friday, July 15.

- c) B2B – Don reported that there are 33 pledges (annual and monthly) signed up to date. Ann and Ellen are meeting with Paul Duncan to discuss fundraising efforts. The goal is to sign up more pledges and reduce the amount of the mortgage TICA will need to take out when the loans mature and must be repaid.
- d) Grant Protocol and Eligibility- Colleen offered to take on task of reviewing all possible grants to determine their suitability and TICA's eligibility.
- e) Sound system/Acoustics – Discussion regarding improving the acoustics in the Assembly Hall as there have been complaints about the sound quality. Ann reported that there is someone on the island who is looking into the acoustic issues. The board will get a report on his findings.
- f) Well closure – Ron reported that this is ongoing.
- g) Website – There has been a delay in the development of the website due to illness.
- h) Generator – The generator will arrive this month. Ernie and Ron will work on the Electrical hook-ups.

8. New Business

- a) BC NDP Visit – Dave Reay informed that Doug Routley (MLA) and his executive will be meeting in the hall on July 16. TICA's Health Services Committee will make a 15-minute presentation. The committee includes Ann Dickie, Michelle Sutter, Shirley Burr and Jeannine Colbeck.
- b) Book & Bake Sale July 30 – Celine is looking for a coordinator to handle the event's organization. TICA will also host a lunch from 11:30 to 1 – price TBD.
- c) Event Financials and Summary- As Food Services supports most TICA events and its profits are transferred to the Hall Expansion fund, the directors agreed to change the name of the committee to Food and Event Services. Teresa will review the TOR for the committee and make the necessary changes to incorporate the addition of Events to their terms.
- d) Chairs – Ann reported with the addition of the new 100 chairs, the older black plastics, tweed and wooden chairs have been donated to the Portal's Nature House. They will pick these up this week.
- e) Quarterly online – Discussion regarding having the Quarterly online on the new website and offering printed copies for a price to those who wish them. This would save costs and also be more environmentally friendly. The board will investigate the pros and cons of this in more detail and if it is decided to move forward develop a plan for the transition once the website is up and running. This would be a long-term project with no immediate rush to have it happen.
- f) TICA Bulletin – The CEC has proposed a regular Bulletin to the community updating fundraising efforts and outlining the various activities and events being held in the hall. The Bulletin will be posted on espokes, the community blog and TICA's Facebook page. The CEC will prepare the copy and send to the board for approval.
- g) Schedule of Board tasks and due dates- Teresa is meeting with Matt Hess to review what has been done in the past.

- h) Health Services TOR – The Health Services committee will be writing a Terms of Reference for the committee for board approval.
- i) Recycling – Ann will send Ron details of the three blue garbage bins to purchase for the Hall’s garbage and recycling. The CEC will write an “ad” for a volunteer to manage the garbage and recycling for the Hall and the Fire Department.

Meeting adjourned at 11:00

Next meeting Monday August 8, 2022 at 9 a.m.
