

THETIS ISLAND COMMUNITY ASSOCIATION
Minutes – Executive Meeting
February 7, 2022
9:00 a.m. via Zoom

Present: Ron Bannister, President Don Sinclair, Vice President Teresa Moore, Secretary
 Brianna Sloan, Director Marjan Jackman, Director via Zoom

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1. Approval of Agenda.
2. Approval of minutes January 10, 2021.
3. Membership report: Don reported renewals: 73 families, 31 singles = 177 voting including 1 new family and 2 new single memberships
4. Treasurer’s Report – Ron has completed the year-end report and will be sending it to the accountant.
5. New Business
 - a) Insurance – Teresa explained that she is in the process of renewing TICA’s insurance policy with Marsh. The renewal date is March 31, 2022
 - b) HVAC maintenance contract – Ron will be signing with West Isle in Duncan for maintenance of the HVAC system. Inspection will be done once a year for \$745. The contract will be for two years.
 - c) Take-out dinner – Don and Ann will be providing a take-out dinner on February 17. The limit will be 48 meals. People have started to sign up.
 - d) Back to Black meetings – A Zoom option will be provided for those who do not wish to attend the meeting in person. Brianna will monitor this portion of the meeting.
 - e) Accessibility Funding Grant reporting – The accessibility function has been installed on the front door. Ron is awaiting the invoice from the installer then will submit a final report for the grant.
 - f) Well water system for irrigation – VIHA now requires that all non-residential users of well water must apply for a license. VIHA has not approved the water as the iron and arsenic levels are too high and as the water has a lot of sludge, the well will be capped and rain water will be used for gardening.
6. TICA Organization
 - a) Food Services: Depending on the next Provincial Health Order *Soups On* will reopen on February 23. Brianna suggested that we have signage reminding attendees about the Back to the Black meetings February 24 and 26.
 - b) Repairs and Maintenance – Nothing to report.
 - c) Quarterly – TICA’s submission will be a Save the Date for the 2022 Summer Soiree and Art Auction.
 - d) Garden Committee – Nothing to report.
 - e) CEC – Back to the Black meetings to be held February 24 and 26.
 - f) Library – Nothing to report

7. Old Business

- a) Hall Manager position – Job description pending.
- b) Donor recognition - CEC to follow-up.
- c) BC Gaming Grant – keep on agenda for action in July.
- d) IT – Marjan has located a number of website developers in the \$200-\$500 range. A new IT committee (Brianna, Marjan, Ann and Teresa) will review and move forward hiring someone to develop the new website.

Meeting adjourned at 10:40

Next meeting Monday March 7, 2022 at 9 a.m.