

THETIS ISLAND COMMUNITY ASSOCIATION
Minutes – Executive Meeting
November 1, 2021
9:00 a.m. Forbes Hall

Present:

Ron Bannister, President Don Sinclair, Vice President Teresa Moore, Secretary
Brianna Sloan, Director Marjan Jackman, Director via phone

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1. Approval of Agenda. Carried
 2. Approval of minutes October 4, 2021.
 3. Outstanding tasks (To Do list) reviewed.
 4. Treasurer’s Report – Deferred to December meeting.
 5. Membership report: Don reported there are 162 families, 62 singles = 386 voting members
 6. New Business
 - a) Donor recognition: Ron brought up a discussion he had with one of the user-group leaders who requested recognition for the money donated by participants in the group to the Hall. Discussion about how to best recognize all donors, including those using the hall for group activities. Marjan suggested that when the new website is functional it would be a good place for this. Briana suggested a holiday card at the end of the year to thank donors. It was decided that the CEC should develop a strategy and plan for donor recognition. Teresa will bring up at the next CEC meeting on Wednesday, November 3.
 - b) ESS funding: Ron reported that Lynn Smith is following up with CVRD emergency program to see if there is any funding there for the generator, which is required as the Hall is an emergency location during a crisis. Teresa has not heard back from the ESS person who contacted Ellen Rush, so will send a follow-up email.
 - c) TICA organization
 - a) Food Services: The first Soups On will be held November 17. The Soups On directors are Ann Dickie, Don Sinclair and Shirley Burr. They are seeking volunteers to help out. Don received a letter from a resident informing TICA that a Christmas Bazaar will be held December 4th at various homes on the island and asked if TICA would provide lunch. Don and Teresa will discuss this with the CEC and Don will confirm with the resident that TICA will provide lunch.
 - b) Repairs and Maintenance – Ron is awaiting for the plumber who will hook up the gas for the oven.
 - c) Quarterly – Next issue is December 1. Teresa has a Quarterly meeting on Wednesday after the CEC meeting. She will prepare a draft for the CEC containing information about the opening; a call for volunteers for the TICA board; a notice for residents to join TICA and a short piece *What’s Happening at the Hall* listing all the activities that are taking place, or will be shortly, at the Hall. These include the following: yoga, tai

- chi; knitting group; Serenity Group; church service; weekly food bank; pickle ball, the library and soon bridge, ping pong and Scottish dancing. Don asked if we still have the notice for the library openings and church service that hung on the driveway sign. He will check with Peter Luckham who refurbished the driveway sign to see if he has these notices. Otherwise, they will have to be replaced.
- d) Garden Committee – The tree has been planted outside the hall in front of the art installation. Don reported that the committee would like to do planting around the library patio at a cost of about \$500. Ron reminded the board that there is no money for this and any planting or garden work would have to be paid for by donations.
 - e) CEC – Teresa that the CEC is meeting to discuss Back to the Black program which was originally scheduled for November, but may be postponed until the new year.
- a) Old Business
- a) Composition of TICA board – The CEC will create an espokes and Quarterly message seeking volunteers to join the TICA board.
 - b) Hall Manager position – Ann is working on the job description which will go out in December.
 - c) New Horizon Grant – Anne-Marie is lead on contacting the appropriate person when the new grants are posted. Marjan, Don and Anne-Marie will work on application. TICA will be seeking funds for a new computer, printer and irrigation system for the gardens.

Meeting adjourned at 10:30

Next meeting Monday December 6, 2021.
