

**THETIS ISLAND COMMUNITY ASSOCIATION**  
**Minutes – Executive Meeting**  
**October 4, 2021**  
**9:00 a.m. Forbes Hall**

**Present:**

Ron Bannister, President    Don Sinclair, Vice President    Teresa Moore, Secretary  
Brianna Sloan, Director  
Regrets: Marjan Jackman, Director

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1. Approval of Agenda. Carried
2. Approval of minutes September 13, 2021.
3. Outstanding tasks (To Do list) reviewed.
4. Treasurer's Report – Ron reviewed the Income Statements and Balance Sheets from January to September. Teresa will send them to Veronica for posting. The direct deposit email address will be changed as of January 2022 but a notice will be sent out in December to inform members and pledges of the change. Marjan will work on creating a new email address for this purpose.
5. Membership report: Don reported there are 160 families, 62 singles = 382 voting members
6. New Business
  - a) Committee wrap-ups: Three committees (Fund Development, Program Outreach and Artwork Installation) have been disbanded as their work is done. The CEC will send a thank you to all members of these committees for their great work.
  - b) TICA organization
    - a) Food Services: The committee is meeting today with volunteers interested in helping out with Food Services and plans for the return of Soups On.
    - b) Repairs and Maintenance – nothing to report.
    - c) Quarterly – Next issue is December 1. The CEC will prepare a report on the Grand Opening and Artwork Installation.
    - d) Garden Committee – nothing to report.
    - e) CEC – Teresa reported that thank you notes have been sent to all those involved in the Grand Opening and Artwork Installation. Also, that there is a meeting this week with Paul Duncan to plan for the Back to Black program. Two members' meetings will be held November 18 and 20 to discuss the program with members.
  - a) Old Business
    - a) Composition of TICA board – The board will ask CEC to prepare an "advertisement" for espokes to recruit new board members, particularly a treasurer.
    - b) Hall Manager position – Ann is working on the job description.
    - c) New Horizons Grant – Grants will need to be written for this and also for any funds available through the BC Emergency Services. Teresa will contact the person who spoke

to Ellen Rush about this latter grant. Briana is willing to help with the grant writing. Teresa will also ask Laurel March if she is available.

d) Healthy Communities Funding – Ron will write the report letter that must be submitted by July 15, 2022.

e) Telephone service- The telephone service has been installed and the new number is 246-1558. Teresa will ask Veronica to update the website.

Meeting adjourned at 10:30

**Next meeting Monday November 1, 2021.**

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